

## 4. PERMISSION LETTERS

DMAPP





## PERMISSION FORM

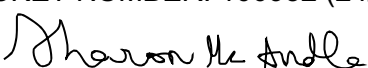
I wish to apply for permission to use the item/s listed below to be included in the broadcast as detailed. I will comply with the conditions set out by the Keeper, Public Services & Collections at the time of my request. I understand that original documents are unique historic records and I will handle them with due care and respect.

<b>Details of the broadcast</b>	<b>Prison Notebooks</b> is a 43-minute radio documentary which follows theatre artists Sharon McArdle and Declan Gorman on their quest to investigate the prison experiences of Irish revolutionary and literary artist Dorothy Macardle, through her own personal jail diaries.
Title of documentary	Dorothy's Prison Notebooks
Producer of the documentary	Patricia Baker (executive producer). Declan Gorman and Sharon Mc Ardle (Producers)
Expected broadcast date	6 <sup>th</sup> November 2022
How will the content be used	We will be discussing the file with an archivist from NL where we will refer to the imprisonment file during the interview and at times quoting a sentence or two from it. We imagine the total time we will have approx. 5 minutes of radio content for the documentary from this interview.

<b>Document Reference</b>	<b>Document Title</b>
TAOIS/s 1369/18 Location – BS/3/473	Miss Dorothy Macardle – Imprisonment, 1922.

FULL NAME (BLOCK CAPITALS): Sharon mc Ardle

READER'S TICKET NUMBER: 100932 (24/10/2019)

SIGNATURE: 

DATE: 10<sup>th</sup> May 2022

**Crediting source material**

The National Archives must be credited on screen and in the script during the broadcast programme as the source of the records. Please inform us of the date and time of the proposed broadcast and forward to us an electronic version or DVD of the programme for our reference.



Scoil na staire UCD

Newman Building,  
University College Dublin  
Belfield,  
Dublin 4,  
Ireland

UCD School of History

T: +353-1-7168371  
John.McCafferty@ucd.ie

1 March 2021

Permissions

To whom it concerns,

This is to state that the UCD-OFM Partnership is agreeable to the request of Ms Sharon McArdle to use the Dorothy Macardle 'Gaol Journals', extant in the De Valera papers, and so covered by the Partnership agreement for non-commercial presentations and for her research purposes.

Yours sincerely,

Professor John McCafferty, MA (*NUI*) Ph.D (*Cantab*)  
Director, UCD Mícheál Ó Cléirigh Institute  
on behalf of the UCD-OFM Partnership

UCD School of History

Chair, Irish Manuscripts Commission



OPW

Oifig na  
nOibreacha Poiblí  
Office of Public Works

**TO:** Sharon McArdle  
65 Cuchulainn Heights,  
Carlingford,  
Dundalk,  
Louth

T: 0861717183 E: sharon.mcardle@dcu.ie

**RE:** Permission to record at Kilmainham Gaol on Monday 25 April 2022, between the hours of 5:45pm – 7:15pm (access for set-up at 5:30pm; off-site by 7:30pm).

Dear Sharon,

Further to your request above, I am pleased to inform you that permission has been granted subject to compliance with the following conditions:

1. The Minister for Culture, Heritage and the Gaeltacht and the State, their servants and agents, the Commissioners of Public Works, their servants and agents, the Minister for Finance and the State are indemnified against all actions, suits, claims, proceedings, costs or expenses in respect of any loss, accident or damage of any nature to any person or property whatsoever arising out of the granting of this permission. Evidence of a **public liability insurance policy in the sum of €6.5m** has been submitted prior to filming.
2. You will complete a site-specific risk assessment and method statement for this and make these available to OPW.
3. You will be responsible for leaving the site in a clean and tidy condition after use.
4. You will be responsible for the cost of making good any damage caused to the site arising out of its use.
5. There must be no fixing/mounting of any object to any wall or ground surface area of the site.
6. All lighting must be installed as set out in your method statement with all installations to be free standing and without fixings to ground or wall surfaces.

7. Any equipment left on site for the duration of this access is done so at your own risk and OPW accepts no responsibility for any loss or damage to any property.
8. An out of hours charge of €160.00 + Vat @23% (total €196.80) must be paid. The administrative fee has been waived. An invoice and banking details for payment will be forwarded separately.
9. Permission is granted to record for the radio documentary '*Dorothy's Prison Notebooks*'. Footage/recordings are not to be used by third-parties without the permission of The Minister for the Environment, Heritage and Local Government, the Commissioners of Public Works. A copy of your recording must be made available to OPW if requested, and the cooperation of the Office of Public Works should be acknowledged.
10. All directions of the Office of Public Works and their authorised representatives must be strictly complied with at all times.

Should you agree to abide by the foregoing conditions, please sign the undertaking below and return to [ciara.scott@opw.ie](mailto:ciara.scott@opw.ie)

**Non-receipt of the completed Indemnity Form will result in cancellation of this permission.**

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Issued on Behalf of the Commissioners of Public Works in Ireland  
National Monuments Section  
OPW | Unit 20 | Lakeside Retail Park | Claremorris | Co. Mayo.

19 April 2022

1. I have read and understood the conditions attached to this Letter of Permission, and I agree to abide by them and to bring them to the attention of all personnel involved prior to arrival on site.

Signed: 

Print Name: SHARON MC ARDLE

On behalf of: DOROTHY MACARDLE ARCHIVE AND  
PERFORMANCE PROJECT

Date: 19th APRIL

Scoil na Staire

Fondúireacht Mhíchíl Uí Chléirigh um Thaighde ar Stair agus Sibhialtacht na nGael UCD



T: +353-1-7168285  
John.McCafferty@ucd.ie

12 April 2021

To whom it may concern,

This letter is to state that the letter of permission issued in connection with D. Macardle's 'Gaol Journal' on 1 March 2021 to Ms Sharon Mc Ardle was intended as a blanket permission for all kinds of non-commercial presentations. This may be understood as extending to the proposed RTÉ Lyric feature both in first broadcast and in any repeat broadcast or dissemination across the RTÉ platforms.

Yours sincerely,

Professor John McCafferty, MA (*NUI*), PhD (*Cantab*)  
School of History, UCD  
Chair, Irish Manuscripts Commission