



CONTRACTOR STATEMENT OF COMPLIANCE

(sharon mc ardle) hereby confirms to the best of our knowledge and belief and having made appropriate enquiries - the following representations given to you in connection with the grant of €7921 and signed on 9th November 2022

- All costs are directly connected with the subject of the Contract as provided for in the budget annexed to it;
- Costs are generated during the period of eligibility of funding, specified in the Contract;
- Costs are reasonable, justifiable and comply with the principles of sound financial management, in particular in terms of value for money and cost effectiveness;
- Costs are identifiable and verifiable and backed up by original supporting documents;
- Travel, accommodation, daily allowance/ per diem costs for cast, contributors and crew are in line with Revenue Commissioners' rates,
- Petty cash expenses are supported by receipts;
- ~~We confirm that we have a dedicated bank account for production funded by the BAI;~~
- We confirm that personal credit cards were not used to pay for production expenses;
- We confirm that an Independent Accountant's report has been furnished to the Broadcasting Authority of Ireland as per terms of the Contract.
- We have provided explanations for variations to any line item of the budget where the variation is 5% or more save that any variation of €250 or less shall not be considered a variation to the Budget.

Contractor Sharon Mc ardle

Date 9th November 2022

Sharon Mc ardle



12/04/2022

EMPLOYERS LIABILITY CERTIFICATE

Cover Note Ref: 07W5T **Client Contact:** Sharon McArdle
Insured: Sharon McArdle
Insured Add: 65 Cuchulainn Heights
Carlingford
Co. Louth

Type of Insurance: Employers Liability

Effective date	Expiry date	Policy No.	Insurance Company
20/04/2022	06/11/2022	CG6743A/B/C21RAA/281	Markel Insurance SE
CONFIRMATION OF INSTRUCTIONS			
Production: <i>Dorothy's Prison Notebooks</i>			
Employers Liability Certificate			
Limit of Indemnity: € 13,000,000			
Territorial Limit: Worldwide			
Policy Interpretation: Law and Jurisdiction: Republic of Ireland			
Jurisdictional Limit: European Union			
Claims Deductible: Nil per claim			
Policy Currency: €			
PLEASE CHECK ALL DETAILS AND ENCLOSURES CAREFULLY			

This confirmation of instructions is subject to the terms, conditions and exclusions as laid down in the policy or master policy as well as payment of premium and acceptance of the risk as presented in this document by the Insurer unless all has been agreed in advance of issuance. Policy(ies) or endorsement(s) will be delivered as soon as possible after issuance and payment of premium. This cover note shall remain in force unless fair notice of termination is given by either party or prior to issuance of policy / endorsement. An invoice will issue for this cover and it should be paid promptly as the issuance of this cover note commits you the insured client to payment. If you note an error in the above risk information / instruction, please contact us immediately.

Aon is not responsible for the performance of any client or their employees / contractors / insurance company / product producer / security / undertaking / third party. We do not accept liability for the failure of an Insurer to respond to a claim. We act on our clients' behalf and take our clients' instructions to place business in the marketplace with due consideration for the risk as presented to us and we endeavour to make sure that the risk carries a premium reasonable in relation to the potential loss.

Funder
RTE & BAI Production

Karen Sheridan
FOR AND ON BEHALF OF AON

12/04/2022
DATED

ERRORS & OMISSIONS EXCEPTED

Baker Tilly Kirk
Mill House,
Mill Street,
Dundalk,
Co. Louth.

11th November 2022

Re: Accountant's report pursuant to funding contract 'Dorothy Macardles Prison Notebooks.'

Dear Sir,

It is my responsibility for the completeness and accuracy of the grant claim, and for full compliance with all terms of the grant agreement. I am responsible for maintaining proper records complying with the terms of any legislation or regulatory requirements of the Broadcasting Authority of Ireland's terms and conditions of grant ("the grant conditions") and providing relevant information to the Broadcasting Authority of Ireland on a basis in accordance with the requirements of the grant conditions. I am also responsible for ensuring that the non-financial records can be reconciled to the financial records.

I have provided you with such information, explanations and documentation that you considered necessary to carry out your responsibilities.

Yours faithfully



Sharon McArdle

